

**Transportation Enhancement Activities (TEA) Application Form**  
**PART ONE: GENERAL PROJECT INFORMATION**

\_\_\_\_\_ Project is located entirely within the RTPA.  
 \_\_\_\_\_ Proposal is statewide or multi-regional in scope.  
 PROJECT TITLE:

RTPA/ County:  
 Legislative District Number:

ADMINISTERING AGENCY APPLICANT Project Administrator/person with day-to-day responsibility for implementing project (Name, title, agency, address, phone, fax, email)	TEA FUNDS REQUESTED     \$ _____ NON-FEDERAL TEA MATCH     \$ _____ TOTAL TEA PROJECT COST     \$ _____ <input type="checkbox"/> TEA is a stand-alone project. <input type="checkbox"/> TEA is part of a larger project. Total Project Cost     \$ _____ (Round dollars to nearest thousands)
Person who can answer questions about this application (Name, title, phone, fax, email)	PARTNER(S) (Name, title, agency, address, phone, fax)

**PROJECT SCOPE OF PROPOSED TRANSPORTATION ENHANCEMENT ACTIVITIES**  
 Describe the project's location, limits of work, size, etc. (*Not* the justification or benefits).

**PROPOSED SCHEDULE:**

Quarter and Calendar Year

Start Environmental Studies  
 Draft Environmental Document  
 Final Environmental Document  
 Begin Design Engineering  
 Plans, Specifications, and Cost Estimates complete  
 Start Right of Way Acquisition  
 Right of Way Certification  
 Ready to Advertise  
 Award Construction  
 Project Completion (open for use)

**WHICH CATEGORY OR CATEGORIES ENCOMPASS THE TEA? (May be more than one.)**  
 List approximate amount of federal TEA funds to be spent in each of the TEA categories:

\$ _____ 1. Pedestrian or bike facilities	\$ _____ 7. Rails to trails
\$ _____ 2. Acquisition of sites	\$ _____ 8. Outdoor advertising removal
\$ _____ 3. Historic highway programs	\$ _____ 9. Archaeology planning/research
\$ _____ 4. Landscaping/scenic beautification	\$ _____ 10. Runoff water pollution control
\$ _____ 5. Historic preservation	\$ _____ 11. Environmental mitigation
\$ _____ 6. Historic transportation rehabilitation	\$ _____ 12. Transportation museums establishment

Activities outside the categories: List approximate amount of federal TEA funds to be spent in activities outside the ten categories  
 (must be necessary and incidental to the portion inside the categories):     \$ \_\_\_\_\_  
 Describe:

## PART TWO: FUNDING

Prepared by \_\_\_\_\_ Title \_\_\_\_\_

Agency \_\_\_\_\_ Phone \_\_\_\_\_ FAX \_\_\_\_\_

### PROJECT COMPONENT COSTS

#### PRELIMINARY ENGINEERING PHASE:

• Construction Documents \$ \_\_\_\_\_  
• Environmental Documents \$ \_\_\_\_\_  
TOTAL PRELIMINARY ENGINEERING \$ \_\_\_\_\_

#### RIGHT OF WAY PHASE (ACQUISITION):

• Capital \$ \_\_\_\_\_  
• Support costs \$ \_\_\_\_\_  
TOTAL RIGHT OF WAY \$ \_\_\_\_\_

#### CONSTRUCTION PHASE:

• Construction contract items \$ \_\_\_\_\_ \*  
Contingencies \$ \_\_\_\_\_  
Construction engineering \$ \_\_\_\_\_  
TOTAL CONSTRUCTION \$ \_\_\_\_\_

\*see next sheet for detail

### CASH FLOW CHART

	Fiscal Year 1998/99	Fiscal Year 1999/00	Fiscal Year 2000/01	Fiscal Year 2001/02	Beyond 2001/02
Preliminary Engineering	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Right of Way	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Construction	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
TOTAL	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

### LOCAL FUNDING SHARE DETAIL

Phases	A Federal	+	B Match	=	C TEA Cost	D* Total Cost
Preliminary Eng	\$ _____		\$ _____		\$ _____	\$ _____
Right of Way	\$ _____		\$ _____		\$ _____	\$ _____
Construction	\$ _____		\$ _____		\$ _____	\$ _____
TOTAL	\$ _____		\$ _____		\$ _____	\$ _____

\*Fill in column 'D' only when TEA is part of larger project, not a stand-alone project

### SOURCE(S) OF MATCH

(Spell out; No acronyms) Preliminary Engineering \_\_\_\_\_  
Right of Way \_\_\_\_\_  
Construction \_\_\_\_\_

### MAINTENANCE Who will maintain?

What is the source of maintenance funds?

## PART TWO: FUNDING (continued)

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### ITEM ESTIMATE - CONSTRUCTION CONTRACT ITEMS

<u>Item</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>
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## PART THREE: ASSURANCES

**This page must be signed for the project to be considered for funding.**

Commitment/Prior Commitment:

Has the project Administering Agency certified that it is willing and able to maintain and operate the project?

☐

Yes

☐

No

Please describe the best evidence of the certification available. If none is available, when can one be provided?

Project Administering Agency possesses legal authority to nominate transportation enhancement activity and to finance, acquire, and construct the proposed project; and by formal action (e.g., a resolution) the Administering Agency's governing body authorizes the nomination of the transportation enhancement activity, including all understanding and assurances contained therein, and authorizes the person identified as the official representative of the Administering Agency to act in connection with the nomination and to provide such additional information as may be required.

Project Administering Agency will maintain and operate the property acquired, developed, rehabilitated, or restored for the life of the resultant facility(ies) or activity. With the approval of the California Department of Transportation, the Administering Agency or its successors in interest in the property may transfer the responsibility to maintain and operate the property.

Project Administering Agency will give the California Department of Transportation's representative access to and the right to examine all records, books, papers, or documents related to the transportation enhancement activity.

Project Administering Agency will cause work on the project to be commenced within a reasonable time after receipt of notification from the State that funds have been approved by the Federal Highway Administration and that the project will be carried to completion with reasonable diligence.

Project Administering Agency will comply where applicable with provisions of the California Environmental Quality Act, the National Environmental Policy Act, the Americans with Disabilities Act, the Secretary of the Interior's Standards and Guidelines for Archaeology and Historic Preservation, and any other federal, state, and/or local laws, rules and/or regulations.

I certify that the information contained in this transportation enhancement activity application, including required attachments, is accurate and that I have read and understand the important information and agree to the assurances on this form.

Signed \_\_\_\_\_  
(TEA Administering Agency Representative as shown in Resolution)

Date \_\_\_\_\_

Printed (Name and Title) \_\_\_\_\_

Administering Agency \_\_\_\_\_